



**ST EDMUND'S COLLEGE  
& PREP SCHOOL**

**Job Description**

*Rooted in Christ and Catholic tradition and under the guidance of its patron, St Edmund's aims to realise the God-given potential, in body, mind and spirit, of all members of its community through service and leadership.*

*Avita Pro Fide !*

*The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

Role title:	<b>Geography Teacher</b>
Reporting to:	<b>Head of Geography</b>
Summary of the role:	<p>St Edmund's is looking to appoint a Teacher of Geography to deliver a broad-based Geography curriculum. The post would suit a newly qualified or experienced teacher with excellent practical skills and the ability to engage and inspire pupils. The successful applicant will be a passionate advocate of the subject who will be able to contribute effectively to departmental development.</p> <p>The successful candidate will be required to participate in the wider departmental programme of co-curricular activities.</p>
Line management responsibility for:	
Main duties and responsibilities:	<ul style="list-style-type: none"> <li>● Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact.</li> <li>● Teaching classes as allocated by the Head of Department following whole school and departmental policies.</li> <li>● Teaching Geography at all levels within the department.</li> <li>● Assisting with Geography fieldwork, coordinating materials and organising trips.</li> <li>● Ensuring that you meet the entitlement of all students to have access to a rigorous learning experience, which is differentiated to their needs.</li> <li>● Ensuring that assessment is an integral part of your everyday teaching and that you keep full records of work done, including evidence of work and student self-assessments.</li> <li>● Contributing to the departmental development of the curriculum and organisation of resources and to the review of whole school policies.</li> <li>● Maintaining standards of student behaviour and discipline within the classroom and elsewhere in school.</li> <li>● Helping to maintain the highest possible standards of order, efficiency, stimulation and attractiveness in the learning environment particularly in your classroom(s).</li> <li>● Contributing to the provision of student enrichment activities within the Geography department.</li> </ul>
Line management duties and responsibilities	<ul style="list-style-type: none"> <li>● You may also be required to undertake other duties of an appropriate level and nature as and when requested by the Headmaster, Senior Leadership Team and Head of Department.</li> </ul>

***The College is committed to safeguarding the welfare of children, therefore, all candidates will be required to undergo an Enhanced DBS check.***

***We may take up references, before short-listing has taken place, which will include questions about past disciplinary actions or allegations in relation to behaviour with children and may approach previous employers for information to verify particular experience or qualifications.***