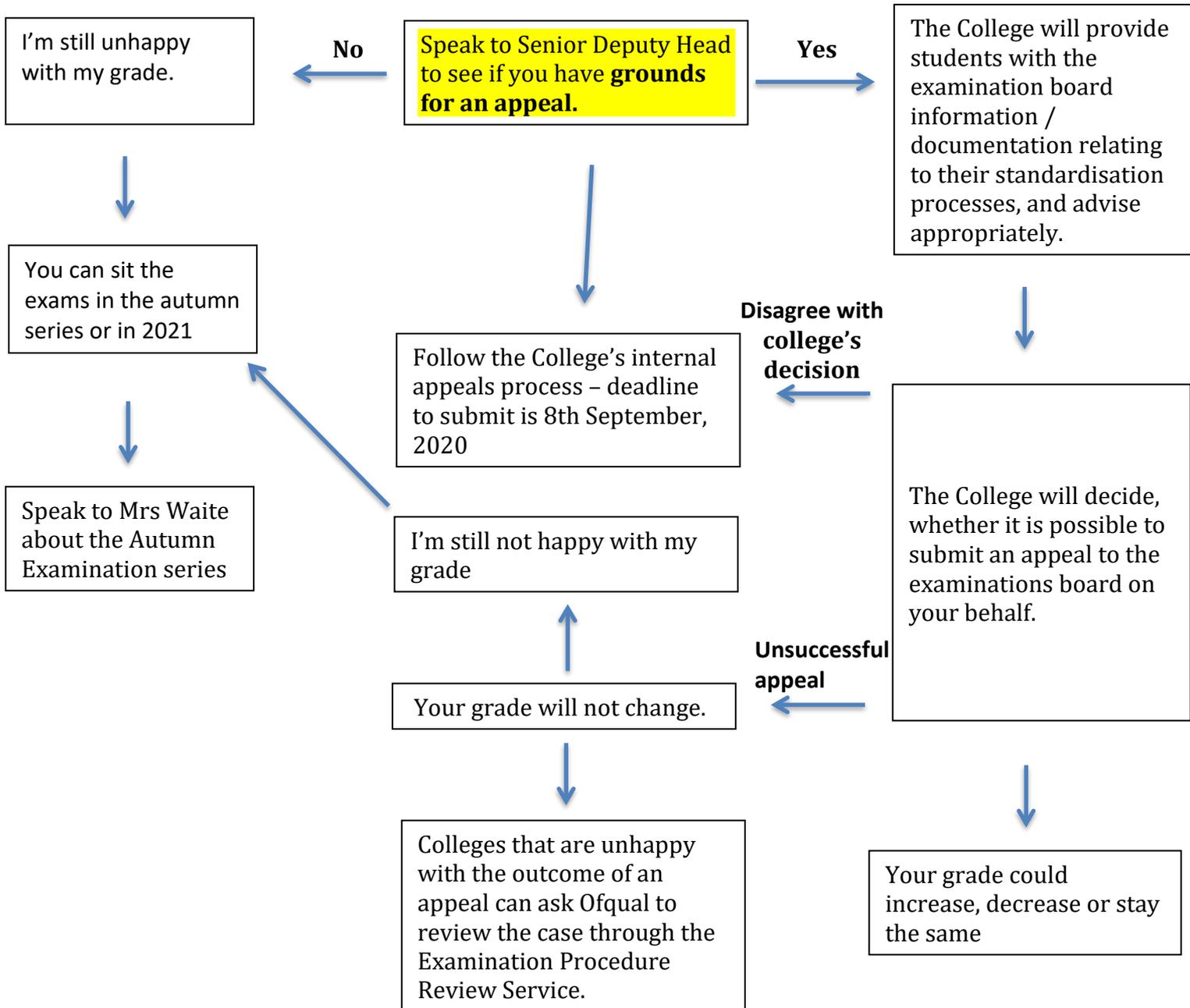




We hope you have achieved the grades you were aiming for, however, if you are unhappy with your grades you have different options detailed below.



NB For Cambridge Assessment International Education (CAIE) appeals can only be made for all candidates entered for a particular syllabus. CAIE will not review grades for individual students.

As per the college's policy any student who wishes to query a grade issued by an awarding body should contact the Head of Centre as soon as possible **but by the 8th September** at the latest. The Head of Centre will advise on the options available to query the grade and the costs involved and you must be aware that appeals can result in grades being raised, confirmed or lowered and a consent form must be signed to confirm that this is understood.

The request, together with the signed consent form and payment, should be sent to the examinations officer before the deadline above. The cost of the appeal must be met by the student. No appeals will be processed until the fees are paid. If the appeal is successful, the fee will be refunded.

Kind regards

A handwritten signature in black ink, appearing to read 'Emma Waite', written in a cursive style.

Mrs Emma Waite
Examinations officer