

## ADMISSIONS POLICY 2019-2020

*Rooted in Christ and Catholic tradition and under the guidance of its patron, St Edmund's aims to realise the God-given potential, in body, mind and spirit, of all members of its community through service and leadership.*

*Avita Pro Fide!*

*St Edmund's is committed to ensuring the welfare and protection of children in their care and this commitment is a fundamental part of the role of every employee.*

1. St Edmund's College (SEC) and St Edmund's Prep School (SEP) are Catholic Schools, which also admit students who, whilst not being Catholics, are willing to accept the Catholic ethos.
2. SEC admits students, both boys and girls, at 11+, 13+ and 16+ but students are also admitted at other times by arrangement to suit individual needs. SEP admits students, both boys and girls, at 3, 7+ and at other appropriate times as places are available. All students have to provide original proof of identity and proof of the Right to Study in the UK.
3. Entry to SEP is based upon interview, assessment and the latest report from any previous school. Consideration is given to references from any previous school. Preference is given to Catholic students and siblings. The process varies according to age and is as follows:
  - Years 2-6: interview with the Head of the Prep, 'taster' day and formal assessment
  - Year 1: interview with the Head of the Prep, 'taster' day and teacher informal assessment.
  - Reception & Nursery: family interview with the Head of the Prep, a Taster Day or half day is recommended
4. Entry to SEC at 11+ for external pupils is by interview and competitive entrance examination set by the College. Consideration is given both to confidential references and the latest report from any previous school and preference is given to Catholic students and siblings who have met the entrance criteria.

Preference will be given to pupils admitted to the Prep before the start of Year 4 and they are not automatically required to sit the College entrance examination unless they are applying for an Academic or All Rounder scholarship or there is a concern that the pupil is unlikely to benefit from the education provided by the College; all applicants will be interviewed by the Headmaster or a deputy. Any student admitted to the Prep in Years 5 or 6 will have to sit the College entrance examination.

If there are concerns that a pupil is unlikely to benefit from the education offered by the College, these will be raised by the Prep school before the end of Year 4 so that parents and pupils can be properly advised and guided as to the pupil's best interests. In such cases, which are expected to be rare, a recommendation will then be made that the pupil might be better suited to a different senior school and/or be asked to sit the College examination in Year 6.

5. Entry to the Sixth Form is conditional on a minimum of 5 GCSE passes at Grades A\* to B or 9 to 6 and a minimum of a B grade or 6 or above, if specified, is achieved in the

subjects to be studied at AS/A level. Candidates are also interviewed and their school reports scrutinised. Equivalent international qualifications will be scrutinised.

6. Students with Special Educational Needs and/ or disabilities are accommodated where reasonable adjustments can be made to allow them to access the Admissions process and the curriculum.
7. Academic, Art, Music, All Rounder and Sports Scholarships may be awarded to suitable candidates for SEC. 7+ Scholarships are awarded to suitable candidates joining SEP. Scholarships are normally means tested and in accordance with the Scholarship Policy.
8. The College reserves the right to withdraw any offer of admission in the case of existing or former parents where there are arrears of fees.

Frequency of review: Annual

Policy last reviewed: Michaelmas 2018

Next review date: Michaelmas 2019